

82-2526  
82-2526

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SIS Notice No. 17

FROM:  
Harry E. Fitzwater  
Deputy Director for Administration  
7D18 Headquarters Building

EXTENSION

NO

DATE

22 OCT 1982

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Director

25 OCT 1982

2.

3.

4.

5.

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7.

DDA Registry

8.

RCD 1105 Ames Building

9.

10.

11.

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14.

15.

The attached SIS Notice No. 17 is forwarded for approval. The notice was initiated by the Office of Personnel to announce an increase in pay rates for SIS-1 and SIS-2 officers, in accordance with Executive Order 12387, signed by the President on 8 October 1982.

The Office of General Counsel has provided legal concurrence.

82-2526  
1-2

SENIOR INTELLIGENCE SERVICE NOTICE

The DDCI desires that each member of the Senior Intelligence Service (SIS) receive a copy of the SIS notices. Accordingly, addressees are requested to ensure their proper distribution. The attached notice is the 17th in this series. One copy is provided for each member's personal file, and additional copies are included for administrative staffs (e.g., Personnel, Finance) providing support to the SIS. The DDCI also wishes that administrative officers bring the existence of these notices to the attention of personnel at the GS-15 level who may aspire to join the ranks of the SIS in the future.

If you require additional copies of current or past notices or have any questions relating to distribution of the SIS notices, please contact Regulations Control Division, extension

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PLEASE NOTE: ADDITIONAL COPIES OF THIS NOTICE ARE PROVIDED FOR ROUTING TO EMPLOYEES NOT ON THE REGULAR SIS DISTRIBUTION LIST.

ADMINISTRATIVE - INTERNAL USE ONLY

This Notice is Current Until Rescinded

25 OCT 1982

SIS NOTICE NO. 17

1. Revised Pay Rates for SIS-1 and SIS-2 Officers

a. The following SIS-1 and SIS-2 pay rates have been approved by the DCI pursuant to Executive Order 12387, signed by the President on 8 October 1982, and became effective on 3 October 1982.

SIS-1	\$56,945
SIS-2	58,500


SIS-2 through SIS-6 pay levels continue to be limited by the statutory limit imposed on Executive Level IV pay (\$58,500).

b. The current SIS-1A rate of \$56,021, SIS-2A and SIS-2R rates of \$57,500 will be discontinued. Officers at the levels of SIS-1B and SIS-1R who are currently earning \$57,500 per annum are not affected. The SIS-1R officers who are currently earning \$56,021 per annum will be pay adjusted to the SIS-1 level of \$56,945 per annum. SIS officers receiving a changed salary rate will receive individual pay adjustment notification.

2. SIS Advance Work Plan (AWP)

a. The SIS Advance Work Plan (AWP) and the Performance Appraisal Report (PAR) are essential elements when considering SIS officers for rank stipends and performance awards in that stated goals and objectives in the AWP are reviewed in relation to the PAR evaluation ratings. Therefore, I am taking this opportunity to reemphasize our current policy of documenting specific goals, objectives, and performance standards in the AWP for each SIS member.

b. You are also reminded that the AWP is to be prepared at the beginning of the SIS rating period (1 October) to facilitate a meaningful performance evaluation at the end of the SIS rating period (30 September).

  
Executive Director

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DISTRIBUTION: SPECIAL

ADMINISTRATIVE-INTERNAL USE ONLY

SUBJECT: SIS Notice No. 17

RCD  (21 Oct 82)

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Distribution:

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ROUTING AND TRANSMITTAL SLIP		Date
		22 Oct 82
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. ADDA	2	22 OCT 82
2. DDA		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

I spoke to [ ] OP, and advised him that none of us understood the various distinctions between 1A, 2R, 1B, 1R, etc., and that I thought that the mentioning of the rates of pay in subparagraph 1b would be sufficient. He insisted that the individuals who were included in these various rates knew their numbers and that it did indeed have meaning for them. He also insisted, on behalf of the Office of Personnel, that the SIS notice go forward as is. Mexican standoff.

STAT

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DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

EO/DDA

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
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☆ GPO : 1981 O - 341-529 (120)

*013 82-861*

Date

**ROUTING AND TRANSMITTAL SLIP**

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1.	DD/OIS	<i>GR</i>	10/21
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4.	ADDA		
5.	DDA		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

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Chief, Regulations Control Division	Room No.—Bldg.
	1105 Ames
	File No.

5041-102

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